

APPROVED MINUTES
Dartmouth Yacht Club (DYC)
Management Committee Meeting
June 10th, 2025

Present

Tyler Rutledge
Garrett Landry
Marco Passe
Jim MacDonald
Brian Donohue

Paul Mackley
Debbie Mountenay
Greg Morrison
Brian Weatherbee
Tom Sancton

In Attendance: Mary Ridgewell Recording Secretary, Angela Chisholm General Manager

Regrets:

The meeting was called to order at 7:00 p.m.

No.	Description	Action
1.	Approval of Agenda Motion: Moved by Debbie, seconded by Jim, that the agenda be approved as distributed. Motion carried.	
2.	Approval of Minutes May 13th, 2025 Motion: Moved by Greg, seconded by Tom, that the minutes be approved as distributed. Motion carried.	
3.	Report of the Management Committee Sancton Yard – Tom Sancton Tom reported the yard is still busy with launching. He hopes to finish the cap for the mast crane and change the cables out on the travel lift if the weather is good this week. It is expected the cradles on the driveway grass will be moved before opening weekend. A discussion followed around time to clean up the yard at least once a week. Angela will discuss with yard staff. It was noted that boats on cradles were placed too close together and didn't allow members a work area. Communications, Safety, Security, Environment – Brian Donohue Communications Brian reported he had received feedback to add a search capability to the posted Members' list on the website. He will complete this task. Brian noted that a new "notice" email about policies is being sent to members. It is expected this will become a scheduled item. Brian thanked Angela for this initiative. A vintage roundel has been designed and submitted for feedback.	Tom Tom/ Angela Angela Brian D Brian D

<p>Safety Members will be reminded about safety procedures when using the mast crane regarding wearing hard hats. Brian asked if the storage box for the hard hats could be replaced as the current one leaks.</p>	<p>Angela Angela</p>
<p>Environment It was noted that there is no path to the oil disposal area and members are leaving buckets of oil beside the disposal area. Tom will look into this issue.</p>	<p>Tom</p>
<p>Brian feels that new video with audio should be made regarding how to step a mast.</p>	<p>Brian D</p>
<p>Facilities – Jim MacDonald Junior Sail Building Jim reported that inside the building the new radiator has been installed and is functional, the panel breaker identified and properly marked, thermostat ID'd and tested, and the baseboard installed and painted. The building still needs some cleanup, paint removed from floor, dingy(s) removed from deck and kitchen cleanup. Outside the building the deck downsizing and landscaping is still in process. The quotes received have come in significantly above budget and the project will require complete rethinking.</p>	<p>Jim Jim</p>
<p>New Club House A second privacy screen has been reinforced and this is now complete. Angela has obtained 4 shelves to be installed in the outdoor washrooms. It is difficult to decide where to put them and a number of individuals have been consulted. This should be done in a week. A quote for outside cleaning of the clubhouse, entrance way, and deck, has come in higher than anticipated and currently shopping other suppliers.</p>	<p>Jim/ Angela Jim</p>
<p>Other Buildings Jim reported he is still receiving feedback on possible solutions to complete the interior of the Marina Centre. One of the more recent suggestions was to install heat to be occasionally turned on during the off season to mitigate moisture build up. Work continues.</p>	<p>Jim</p>
<p>Vice Commodore, Human Resources, Policy – Paul Mackley Policy and By-laws Paul advised there is nothing to report this month.</p>	
<p>Human Resources Paul reported that Tristen Thompson is no longer with us and Angela is actively looking for a replacement to support Ryan in the yard. Angela advised that new kitchen staff is required.</p>	<p>Angela Angela</p>
<p>Treasurer – Debbie Mountenay Financial Highlights to May 31st, 2025 Statement of Profit and Loss Total Revenue YTD \$1,196,339, Total Expenses YTD \$783,770, Net Income \$412,569 Balance Sheet Cash \$4,426,80, Capital Deferment Fund \$181,255, Accounts Receivable \$24,261</p>	
<p>Rear Commodore, Racing, Regattas – Garrett Landry Monday Night Racing Garret reported that we are continuing to encourage new racers to start racing and will continue with the newcomers' series through the season as long as we have at least 2 boats in that fleet. We had 10 boats out last Monday including 2 in the newcomers' fleet. Some have expressed interest in the mentorship/coaching opportunities. Since these fit in with sail</p>	

<p>training, Marco is looking at helping to coordinate and match the mentors and new skippers as needed. We expect between 5 and 10 new skippers to take advantage of this.</p> <p>Wednesday Night Racing Garrett reported we have had 5 Wednesday night races so far. Attendance has been very good with more boats than this time last year and more people coming into the club after race. There were 17 boats out last Wednesday.</p> <p>We had our first Wednesday Wing Night last week. It was very successful and well run by Nathaniel and the kitchen staff. We had good feedback from those that had wings. We will have others as well as more food options during the season</p> <p>Allswater Marine has stepped in as a sponsor for Wednesday night Racing with a \$2,500.00 contribution. This will mainly go towards prizes. Prizes are currently being worked out and will start with Spring Series overall results.</p> <p>Opening Regatta June 14-15 We have received an additional unexpected sponsorship contribution that will allow for renting all 4 Robo marks for the opener. Garrett reported that the J105s will have a fleet for the opener. We had a meeting to discuss the opener and the sequence of events. Garrett advised the Management Committee of the sequence of events for the weekend.</p> <p>Other events: Garrett advised we will need to find volunteers to chair the following events to make them happen: Family Fun Races, Organized Cruises, Convoy Cup</p> <p>Fleet Captain Power, Bar, Entertainment – Greg Morrison Greg reported that planning for the Poker Run is underway and that Don Cameron, Jack Conrad, and Tyler will help.</p> <p>Fleet Captain Sail, Junior Sail – Marco Plasse Marco is seeking volunteers for the Bamse Cup to be held 30-31 July. Duties include floor staff, meal supervisors and clean-up staff. If interested, contact Marco at capsail@dartmouthyachtclub.ca with any job preference (if any), and the day and time that you are available. Marco reported that the Convoy Cup Foundation has approved funding the Bamse Cup event.</p> <p>Marco brought forth a discussion for an emergency plan for the Adult Sail Training program to include on shore responsible person(s) and procedure. A number of Management Committee members volunteered.</p> <p>Marina, Moorings, Breakwater - Brian Weatherbee Marina and Moorings – Mooring Field The divers have now inspected 100% of the mooring field. We are waiting on the report for the second half. No date yet to have the divers do the needed repair work on the moorings, but should be very soon.</p> <p>Marina Brian reported that Don Brenton's Fire Protection will check the 12 Fire extinguishers on the dock. They will replace the bad extinguishers if needed and retag them if they are good. This should be an annual inspection. Brian reported that ladder maintenance on the marina is on-going. One new ladder has been installed and a few have been cleaned. The anode checks on the docks are in progress. There are 29 in total. The chain removal is in progress. There are still a few anchor chains attached to the main trunk. These will be cut and dropped.</p>	<p>Marco</p> <p>Garrett/ Nathaniel</p> <p>Garrett</p> <p>Garrett</p> <p>Greg</p> <p>Marco</p> <p>Marco</p> <p>Brian/ Angela</p> <p>Brian</p> <p>Brian</p> <p>Brian</p>
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	<p>Brian reported the frame replacement for the main truck is ready to go in and is waiting for the contractor to install.</p> <p>The electrical overhaul and LED bulb replacement is going very quickly. Every pedestal has been taken apart, new led bulbs installed, broken breakers replaced and all connections cleaned and sprayed with dielectric grease. This should be completed by the end of Monday. This should go a long way toward solving most if not all our electrical issues on the dock.</p> <p>The other issue on the marina that has been taking up staff time is water leaks. Leaks are springing up in and around the valves as they are being turned on. We have replaced a few already and more to be replaced is likely.</p> <p>Brian reported that the 'no wake zone' sign is not out and the new wind sock on the breakwater have not been put up. These will be as soon as staff have time.</p> <p>Brian reported that another problem on the marina are the extension cords being used by members. Proper marine cords are required. Angela will add to the newsletter.</p> <p>It has been reported that some boats are running aground as the lights entering the marina are out of place and should be moved.</p> <p>There was a discussion around the dinghy dock. Brian will look into this.</p>	<p>Brian</p> <p>Brian</p> <p>Brian</p> <p>Angela</p> <p>Angela</p> <p>Brian</p> <p>Brian</p>
4.	<p>Report from General Manager – Angela Chisholm Angela submitted the following report:</p> <p>Executive Summary May was a transitional month as DYC shifted into full spring and early summer operations. While I was on vacation for two weeks, staff and volunteers ensured continuity across key projects and services. The month included the successful Sail Nova Scotia Coach Boat Clinic, the Mother's Day Brunch, ongoing marina and yard activity, and preparations for a full calendar of upcoming regattas and programs. Spring Sailing launched in late May and Junior Sail preparations advanced well. Marina infrastructure work and mooring field inspections progressed, with daily launches keeping the team busy.</p> <p>Finance & Administration Regular financial reporting and monitoring continued.</p> <p>Operations Held the Spring General Meeting; prep completed in advance. Ongoing project to repair and upgrade marina pedestals (lights, breakers, etc.) underway. Daily boat launches continue; yard and marina operations in full swing. Mooring field diving inspections 100% complete, work plan in progress to fix 15 of 55 moorings. Mooring assignments actively managed. Ongoing facility maintenance - addressing repairs as required.</p> <p>Events & Sponsorship Sail Nova Scotia Coach Boat Clinic hosted - strong attendance and excellent participant feedback on the new dock system. One Coach attended in a wheelchair and had no issues. Mother's Day Brunch executed - report to be provided by Entertainment Committee. Preparations are ongoing for upcoming regattas - working with PRO, Management Committee members, and staff. Event calendar updates are ongoing. Sponsorship commitments to date: \$37,000 - significant growth over 2024 totals; active prospecting and engagement continue.</p>	

	<p>Sail Training Junior Sail Relocation Project is complete and on Budget. Spring Sailing launched on May 24 weekend with 5 participants. Junior Sail preparations continued - coaches on site to clean building and begin inventory move from old shed to new container. Equipment preparation and final boat servicing underway. Adult Sailing registration and promotion ongoing.</p> <p>Staffing & Human Resources Returned from vacation in time for Long Weekend operations. Summer staff in place for 2025 season. Yard support staff recruited and hired; Brian Brewer started May 1. Staff training and certifications continue. Ongoing onboarding and prep for full summer programming. Recruitment underway for Yard & Kitchen support.</p> <p>Facilities & Systems Ongoing project work on marina pedestals and electrical systems. RC boat servicing and preparation is underway. Daily launch, equipment maintenance and readiness checks ongoing.</p> <p>Looking Ahead: June Launch full Junior Sail Training Program. Finalize prep for DYC-hosted regattas and summer events. Host DYC Opening Regatta June 14 & 15. Community engagement continues through Wind, Women, and Water. Prepare for Summer kick off - marina staff start full seasonal hours; bar, fuel dock, and tender services adjust to summer schedule. Continue onboarding, safety certifications, and staff training. Maintain strong member communications and event updates.</p> <p>Angela advised the HRM grant is being presented to council.</p>	
5.	<p>New Member Applications Sarah Barrette - Crew/Social John Penney - Crew/Social Cameron Gordon - Crew/Social Jonathan MacIntosh - Crew/Social Janet Crozier - Crew/Social Irene Quinton - Crew/Social Laura Anthony - Crew/Social Gordon Stensrud - Crew/Social Brent Cressman - Crew/Social Nathan Victor - Crew/Social</p> <p>Motion – Moved by Paul, seconded by Garrett, that the above application be approved subject to final verification by the General Manager with the Commodore's review and final approval. Motion carried.</p>	All
6.	<p>Suggestion Box There were no suggestions in the box.</p>	
7.	<p>Correspondence There was not correspondence submitted.</p>	

8.	In Camera Session An in camera session will be held, if required, after the meeting ends.	
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Unfinished Business

9.	Stray Current Issue Brian reported that Don Cameron will get the equipment and do the testing. The Management Committee agreed with this initiative. It has been questioned if some 'none marine' solar equipment on boats may be a cause of the stray current.	Brian W
10.	Accessibility Angela advised that Paul Tingley inspected the marina. Angela will distribute his report to the Management Committee for review.	Angela

Ongoing Projects

11.	No ongoing projects at this time.	
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New Business

12.	Armdale Yacht Club (AYC) Reciprocal Agreement Discussion followed regarding an agreement between Armdale Yacht Club and DYC. Motion: Moved by Brian D, seconded by Jim that we enter into an agreement with AYC that AYC members will be able to come to DYC and stay over for a maximum of 2 nights on a slip/mooring depending on availability. Motion Carried.	Angela
13.	Marina Electrical This was covered under Brian W's report in #3 above.	Brian W
14.	Boating Sanding/Blasting It was agreed that the policy around this needs to be reviewed. A committee of Tom, Brian D, Tyler, Paul, and Jim will review the policy and bring their recommendation to the Management Committee.	Tom

Date of Next Meeting

Tuesday July 8th, 2025 at 7:00 p.m.

Meeting Termination

Motion: Moved by Brian D, seconded by Brian W, to terminate the meeting. Motion carried. Time: 8:40 p.m.